

13TH ANNUAL

Middlebury Walks for a Cure



SUNDAY, OCTOBER 8, 2017
DAS DUTCHMAN ESSENHAUS INN
AND CONFERENCE CENTER
MIDDLEBURY, IN

2017 VENDOR RELEASE FORM

Name of Business _____ Contact Person / Consultant _____

Mailing Address _____ City _____ State _____ Zip Code _____

Phone _____ Email Address _____

What is the best method of correspondence? Call Text Email

Please describe the products or services that you will be promoting, selling or demonstrating: _____

Vendor Requirements

We appreciate your interest in participating in this year's Middlebury Walks for a Cure event and graciously request that all vendors complement the mission of the event and sponsoring organizations. Your commitment to the Middlebury community and support of local cancer programs is appreciated. Please use this venue to promote your business and as an avenue for the community to sample your products, place orders or purchase cash & carry items. All product sales, taxes, receipts and regulatory compliance are your responsibility.

In lieu of vendor fees, we request provision of a gift basket or product from your business to be included in the ticket raffle during the event. This donation is tax deductible. A receipt will be issued after the event.

Please list the item(s) you will be donating along with the retail value

Space Assignment

Vendor space is limited. Booth assignments will be based on date of application approval and relevance to event purpose and mission. Assignments will be made at the discretion of the event coordinators who reserve the right to make appropriate changes in booth space and location as deemed necessary for the overall success of the event.

Set Up and Removal

- Set up will begin at 11am on 10/8/17, with vendor area opening at 1pm.
- All exhibits must remain staffed for the duration of the event.
- Exhibit removal shall not commence until after the awards ceremony and all booth space must be cleared by 4:00 pm.

Acknowledgement

By signing this application, I acknowledge that I have read, understand and agree to abide by the guidelines/policies established for the 2017 Middlebury Walks for a Cure.

Business / Vendor Representative (Print)

Business / Vendor Representative Signature

Date

Completed application must be received no later than September 22, 2017.

Email foundation@goshenhealth.com **Fax** (574) 364-2570 **US Mail** Goshen Health Foundation, PO Box 139, Goshen, IN 46527-0139

Sponsorship opportunities are also available. Please call (574) 364-2457 or visit MiddleburyWalksForaCure.com for more information.

Policies

Vendor is responsible for the handling of any on-site sales, taxes, samples, donations and supporting receipts or documentation as necessary. Any vendor planning to offer food samples/sales must comply with known health department, state and local laws regarding food sampling and/or sales. **It is the responsibility of the vendor to provide all logos, name of consultants and company with the completed application.** These must be received no later than September 22, 2017 to be included in the vendor and sponsor recognition during the event.

Liability

Vendor and its representatives agree to hold Middlebury Walks for a Cure, Goshen Health, United Cancer Services of Elkhart County and all event sponsors and participants free from all liability occurring at the event. Event sponsors and volunteers will not be held responsible for any accidents occurring involving the vendor, its employees, or any visitors to the vendor's booth. Any complaints or problems regarding vendor's booth, sales, samples or other conduct will be the responsibility of the vendor. Any and all fees to compensate for such occurrences will be assumed by the vendor. Vendor agrees to hold harmless Middlebury Walks for a Cure, Goshen Health, United Cancer Services of Elkhart County and its employees, volunteers and agents, against any and all claims arising out of acts of the vendor.

Photo/Video Release

I authorize Goshen Health and Middlebury Walks for a Cure to release or use photographs or video recordings that I may be included in as a participant at the event. These photographs/recordings may be used for promotional purposes of the event or otherwise in the future.